



VACATION REQUEST

Child's Name _____ Date _____

You must be enrolled a minimum of two months in order to request vacation. A 30 day advance notice in writing is required. Vacation credit is only limited to twice your weekly contracted days. Vacation is credited at 50% of your child's tuition rate.

I REQUEST VACATION CREDIT FOR THE FOLLOWING DAYS AND DATES:

DATES: M_____ T_____ W_____ TH_____ F_____

M_____ T_____ W_____ TH_____ F_____

Classroom _____

Parent Signature _____

For Office Use Only

UPDATE DESK LIST

CREDIT FEES

UPDATE VACATION DAYS

NOTIFY TEACHER